

MINUTES OF THE IQAC MEETING HELD ON
10.08.2019

AGENDA

1. Approval to the minutes of the previous meeting held on 01.04.2019.
2. Discussion on the AQAR submitted by IQAC coordinator Dr. Poorva Bhonde for the session 2018-2019.
3. Discussion on the appointments of various committee in-charge /s.
4. Discussion on the activities to be conducted by various departments.
5. Any other matter with the permission of the chair.

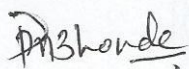
The meeting of IQAC was held on 10.08.2019 at 2.00 pm in the office of the principal. Following members were present in the meeting.

| SR.NO | NAMES | DESIGNATION |
|-------|-----------------------|-----------------------|
| 1 | Dr. Tapan Datta | Chairperson |
| 2 | Dr. Poorva Bhonde | Coordinator |
| 3 | Dr. Prakash Neulkar | Member |
| 4 | Dr. A. R. Pande | Member |
| 5 | Dr. A. R. Watmode | Member |
| 6 | Dr. S. G. Pothare | Member |
| 7 | Dr. R. H. Uikey | Member |
| 8 | Prof. V. L. Mandulwar | Member |
| 9 | Prof. K. L. Wankhede | Member |
| 10 | Prof. S. S. Wagde | Member |
| 11 | Prof. D. N. Gujar | Member |
| 12 | Prof. Rajeshri Naik | Member |
| 13 | Prof. Ashu Pande | Member |
| 14 | Shri U. R. Thakre | Office Representative |

MINUTES

| SR.NO. | TOPIC | MINUTES |
|--------|---------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1.1 | Approval to the minutes of the previous meeting held on 01.04.2019. | Minutes of the previous meeting held on 01.04.2019 were read and approval was given. |
| 1.2 | Discussion on the AQAR submitted by IQAC coordinator Dr. Poorva Bhonde for the session 2018-2019. | Various strengths and weaknesses in the AQAR submitted were discussed and steps to be taken to improve functioning of various committees were suggested. |
| 1.3 | Discussion on the appointments of various committee in-charge /s. | It was unanimously decided not to change the In-charge /s of various committees. |
| 1.4 | Discussion on the activities to be conducted by various departments. | Departmental heads were advised to focus more on extension activities for the community and meaningful activities for students in keeping with the core values of NAAC. |
| 1.5 | Any other matter with the permission of the chair. | Dr. Watmode (Dept. of Marathi) emphasized the need for additional Expert Guidance on NAAC New Methodology. |

The meeting ended with a formal vote of thanks.



Dr. Poorva Bhonde
Coordinator
IQAC
Sharadchandra Arts
& commerce College,
Butibori



Dr. Tapan Datta
Principal &
Chairperson IQAC
Sharadchandra Arts &
Commerce College,
Butibori

**Summary of Minutes of the IQAC Meeting held on
28.01.2020**

AGENDA

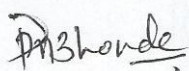
1. Approval to the minutes of the previous meeting held on 10.08.2019.
2. Discussion on various activities conducted by college.
3. Planning for activities for environmental awareness and dissemination of values.
4. Instructions regarding submission of detailed activity reports of the departments.
5. Process for finalizing the AQAR for the session 2019-2020.

The meeting of IQAC was held on 28.01.2020 at 2.00 pm.
Following members were present in the meeting.

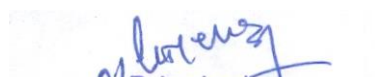
| SR.NO | NAMES | DESIGNATION |
|-------|-----------------------|-----------------------|
| 1 | Dr. Prakash Neulkar | Chairperson |
| 2 | Dr. Poorva Bhonde | Coordinator |
| 3 | Dr. A. R. Pande | Member |
| 4 | Dr. A. R. Watmode | Member |
| 5 | Dr. S. G. Pothare | Member |
| 6 | Dr. R. H. Uikey | Member |
| 7 | Prof. V. L. Mandulwar | Member |
| 8 | Prof. K. L. Wankhede | Member |
| 9 | Prof. S. S. Wagde | Member |
| 10 | Prof. D. N. Gujar | Member |
| 11 | Prof. Rajeshri Naik | Member |
| 12 | Prof. Ashu Pande | Member |
| 13 | Shri U. R. Thakre | Office Representative |

MINUTES

| SR.NO | TOPIC | MINUTES |
|-------|------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1.1 | Approval to the minutes of the previous meeting held on 10.08.2019. | The minutes of the previous meeting held on 10.08.2019 were read and approved. |
| 1.2 | Discussion on various activities conducted by college. | Departmental activities conducted by various departments were discussed. The in-charge teachers were advised to keep proper record of the activities. The principal expressed his satisfaction over the activities conducted up till now but he also emphasized the need to conduct more meaningful activities. |
| 1.3 | Planning for activities for environmental awareness and dissemination of values. | Dept. of Commerce with the cooperation of the in-charge of NSS was given the responsibility to conduct the drive for Tree Plantation and Plastic Free Campus in January- 2020. |
| 1.4 | Instructions regarding submission of detailed activity reports of the departments. | Instruction were given by the coordinator IQAC to submit the activity reports neatly typed in specific format and preferably Geo-tagged photos in soft copy. |
| 1.5 | Process for finalizing the AQAR for the session 2019-2020. | In-charge teachers of criteria were instructed to finalize criterion-wise inputs for submission of AQAR 2019-2020. |



Dr. Poorva Bhonde
Coordinator
IQAC
Sharadchandra Arts
& commerce College,
Butibori



Dr. Prakash Neulkar
Principal (Off.) &
Chairperson IQAC
Sharadchandra Arts &
Commerce College,
Butibori