

## MINUTES OF THE IQAC MEETING HELD ON 31.08.2020

**TIME:** 1.00 PM **VENUE:** SHARADCHANDRA ARTS AND COMMERCE COLLEGE BUTIBORI

### Agenda

- 1.1 Approval to the minutes of the previous meeting held on 28.01.2020
- 1.2 Discussion on data collection from various criteria Incharge teachers for submitting AQAR for session 2019-20.
- 1.3 Discussion on appointments of various Committee Incharge/s.
- 1.4 Discussion on issues due to lockdown and quality enhancement in online teaching-learning sessions.
- 1.5 Discussion on the problems in continuation of Yoga classes due to lockdown.
- 1.6 Any other related issue with the permission of the chairman.

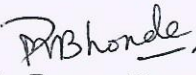
List of candidates present:


Dr. P.L. Neulkar (Principal), Dr. A.R. Pande, Dr. D.B. Watmode. Dr. P.V. Bhonde, Dr. S. Pothare, Prof. S.S. Wagde, Prof. K.L. Wankhede, Dr. R.H. Uikey, Dr.C.B. Katre

S.N.	TOPIC	MINUTES
1	Approval to the minutes of previous meeting held on 28.01.2020	Minutes of previous meeting held on 28.01.2020 Were read and approved by the members.
2	Discussion on the AQAR (2018-19) submitted on 08.05.2020	Criteria wise inputs included in AQAR (2018-19) submitted on 08.05.2020 were discussed
3	Discussion on data collection from various Criteria Incharge teachers for submitting the AQAR for the session 2019-20	All incharges of various criteria were instructed to submit their criterion wise inputs in proper format to the IQAC coordinator so that the work for submission would be completed in time.
4	Discussion on the appointments of various Committee Incharge/s	Decision was taken unanimously to retain and continue previous years' appointments as Incharge/s of various committees.
5	Refresher/ Orientation courses	The teachers due for placements were asked to refresher/ orientation courses
6	Discussion on issues due to lockdown and quality enhancement in online teaching-learning sessions	Difficulties faced by rural students in e-learning due to network issues and non-availability of smart phones were discussed. Efforts were made to find out satisfactory solutions like sharing of smartphones as temporary measure
7	Discussion on the problems in	Suggestion was given to the dept. Of sports to

	continuation of Yoga classes due to lockdown.	conduct online Yoga classes for the students
8	Any other related issue with the permission of the chairman.	Dr. Katre, Incharge, Dept. of Sports raised the issue of unwillingness of students to respond to virtual Yoga classes. Suggestion was given to motivate them by emphasising upon the importance of Yoga to build resistance against various diseases in these trying times.

The meeting ended with a formal vote of thanks.

  
Dr. Poorva Bhonde  
Coordinator IQAC

  
Dr. P.L. Neulkar  
Principal  
(Officiating)  
Principal  
Sharadchandra  
Arts & Commerce College  
Puribori, Nagpur



## MINUTES OF THE IQAC MEETING HELD ON 26.10.2020

TIME: 1.00 PM VENUE: SHARADCHANDRA ARTS AND COMMERCE COLLEGE BUTIBORI

### Agenda

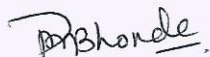
1. Approval to the minutes of the previous meeting held on 31.08.2020
2. Discussion on AQAR (2019-20) to be submitted in December
3. Discussion on various activities conducted by the departments and the issues faces due to lockdown
4. Discussion on infrastructure enhancement
5. Discussion on making provision for e-teaching learning facilities
6. Discussion on data submitted by the incharges of criteria for AQAR (2019-20)
7. Problems in library automation work due to lockdown
8. Any other related issue with the permission of the chairman.

List of candidates present:

Dr. P.L. Neulkar (Principal), Dr. P.V. Bhonde (Coordinator IQAC), Dr. A.R. Pande, Dr. R.H. Uike, Dr. Mandulwar, Prof. S.S. Wagde, Dr.C.B. Katre, Prof. D.N. Gujar.

S.N.	TOPIC	MINUTES
1	Approval to the minutes of the previous meeting held on 31.08.2020	Minutes of previous meeting held on 28.01.2020 Were read and approved by the members.
2	Discussion on AQAR (2019-20) to be submitted on 31.12.2020	Inputs to be included in the AQAR(2019-20) discussed thoroughly. incharge/s were asked to furnish necessary evidence.
3	Discussion on various activities conducted by the departments and the issues faces due to lockdown	Heads of various departments discussed poor response of the students to various online activities announced by the departments due to difficulties faced by the rural and economically backward students
4	Discussion on infrastructure enhancement	The principal informed the members about possibility of completion of swimming pool and sports complex in near future
5	Discussion on making provision for e-teaching learning facilities	Faculty members urged the principal to provide e-teaching facilities like strong Wi-Fi network, smart board etc.

6	Discussion on data submitted by the incharges of criteria for AQAR (2019-20)	The teachers were asked to submit data in typed format in soft copy and hard copy as well. They were asked to expedite the work as the deadline for submission is in December.
7	Problems in library automation work due to lockdown	Concern was expressed by Prof. Wankhede (librarian) about delay in work of automation due to lockdown. The Principal assured that the issue will be resolved soon.
8	Any other related issue with the permission of the chairman.	As no other issue was raised, the meeting ended with a vote of thanks by the IQAC coordinator



Dr. Poorva Bhonde  
Coordinator IQAC



Dr. P.L. Neulkar  
Principal  
(Officiating)  
Principal  
Sharadchandra  
Arts & Commerce College  
Butibori, Nagpur.



## MINUTES OF THE IQAC MEETING HELD ON 12.02.2021

**TIME:** 1.00 PM **VENUE:** SHARADCHANDRA ARTS AND COMMERCE COLLEGE BUTIBORI

### Agenda

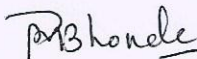
1. Approval to the minutes of the previous meeting held on 26.10.2020
2. Discussion on AQAR (2019-20) submitted in December 2020
3. Discussion on the recommendations by the research committee
4. Instructions regarding PBAS submissions for session 2020-21 and CAS placements
5. Submissions of reports on departmental activities
6. Workshop for teaching and non teaching staff on the preparation for Re-accreditation
7. Discussion on the organization of National Conference by IQAC
8. Discussion on provision in budget for NAAC accreditation
9. Any other related topic with the permission of the chairman


List of candidates present:

Dr. P.L. Neulkar (Principal), Dr. P.V. Bhonde (Coordinator IQAC), Dr. D.B. Watmode, Dr. A.R. Pande, Dr. R.H. Uikey, Dr. Mandulwar, Dr.C.B. Katre, Prof. D.N. Gujar, Prof. K.L. Wankhede, Prof. S.S. Wagde.

S.N.	TOPIC	MINUTES
1	Approval to the minutes of the previous meeting held on 26.10.2020	Minutes of previous meeting held on 28.01.2020 Were read and approved by the members.
2	Discussion on AQAR (2019-20) submitted on 31.12. 2020	IQAC coordinator informed the faculty members about the successful submission of AQAR (2019-20) on 31.12.2020. Criterion wise inputs were also discussed in detail
3	Recommendations by the research committee	The research committee discussed the issue of lack of activity on the research front and urged the faculty members to submit research proposals. Faculty members Prof. Wankhede and prof. Wagde were advised to register themselves for Ph.D
4	Instructions regarding PBAS submissions for session 2020-21	Faculty members were urged to submit their PBAS as early as possible. Those who are due for placements were informed to make proposals for submission to the authorities

5	Submissions of reports on departmental activities	Heads of various departments were told to submit the detailed reports on Departmental activities within 20 days
6	Workshop for teaching and non teaching staff on the preparation for Re-accreditation	Decision was taken to arrange a workshop for teaching and non-teaching staff in preparation for reaccreditation. The responsibility was given to the coordinator and members of IQAC
7	Discussion on the organization of National Conference by IQAC and any activity with the cluster of colleges	The responsibility to organize the National Conference was given to Dr. D. B. Watmode and Dr. A. R. Pande. The topic finalized was ' Opportunities for India in post covid world. Dept of commerce expressed wished to organize seminar with the cluster of colleges
8	Uploading students satisfaction survey on the website	Responsibility was given to Mr. Pagey to upload the link on website
9	Discussion on provision in budget for NAAC accreditation	Principal assured that necessary provisions would be made for re-accreditation due in 2022
10	Any other related topic with the permission of the chairman	As no other topic was raised, the meeting ended with a formal vote of thanks.

  
Dr. Poorva Bhonde  
Coordinator IQAC

  
Dr. P.L. Neulkar  
Principal  
(Officiating)  
Principal  
Sharadchandra  
Arts & Commerce College  
Butibori, Nagpur